

# Parish Guide: 7 easy steps to Project Compassion

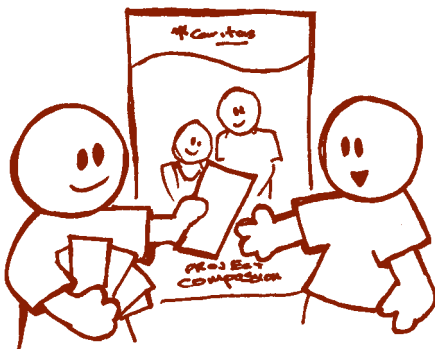
## Key Dates

Project Compassion Sunday:  
Weekend 17 & 18 February  
Shrove Tuesday: 20 February  
Ash Wednesday: 21 February  
Easter Sunday: 8 April



## Step 1 Get organised

- Invite a parishioner/s to co-ordinate the Project Compassion 2007 campaign. (Your Diocesan Director will be happy to assist the Parish in finding a representative).
- For more information on Caritas Australia and materials in addition to this kit, visit our website at [www.caritas.org.au](http://www.caritas.org.au) or contact your Diocesan Director.
- Contact your Diocesan Director for details of any information sessions planned to help Parish Representatives with the promotion of Project Compassion, receipting and remittance of donations.



## Step 2 Materials

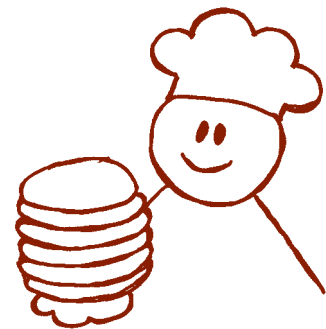
- Before Project Compassion Sunday (Weekend 17 & 18 February) check materials have arrived and take time to become familiar with them.
- View Project Compassion 2007 DVD.
- Share materials with your parish liturgy committee (ie, stories, reflections, prayers of intercession)
- Display materials (ie, posters, boxes, leaflets, envelopes) in prominent places.
- **Each week use:**  
Stories (insert A4 version into weekly bulletin), Bulletin Notices (insert into weekly bulletin)



## Step 3 Speak with your Parish Priest

- Offer support and assistance to the Parish Priest, Parish Secretary, Finance Committee and/or Counters.
- **Set a target** for your parish. Why not aim for an **increase of 10%** on the amount raised last year!
- Hold a launch on Project Compassion Sunday (Weekend 17 & 18 February) endorsed by your Parish Priest, during which PC materials (sharepacks, leaflets, boxes) can be distributed.

- Have a Lenten speaker during PC – someone local or request a speaker from your Caritas Diocesan Director.
- Use Reflections and Prayers of Intercession for Lent provided in this kit.
- Ask parishioners to use PC envelopes by saying “You can fill them out now” during mass. Provide pencils in the pews.



## Step 4 Ideas for launching Project Compassion

- For example, hold a pancake launch on Shrove Tuesday 20 February (the day before Ash Wednesday) or a Caritas K's activity.



## Step 5 Managing donations

- Diocesan Directors can provide donation processing information to assist with the receipting and remittance of donations.